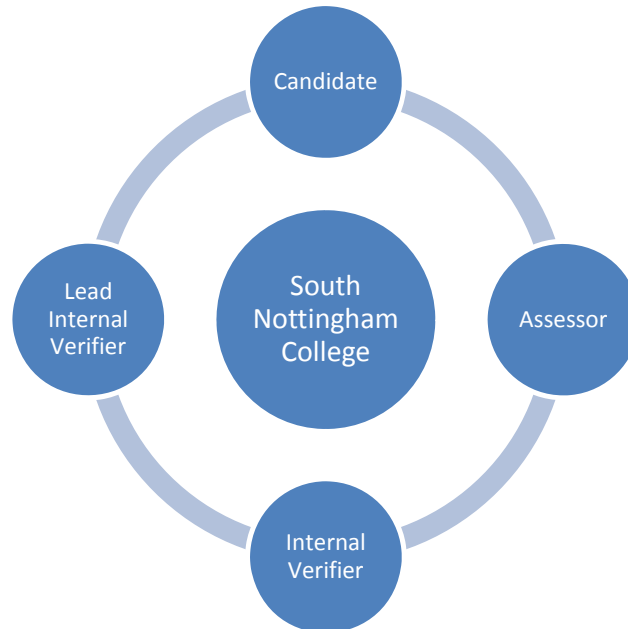


SOUTH NOTTINGHAM COLLEGE

BUSINESS DEVELOPMENT QUALITY ASSURANCE POLICY

The Business Development Internal Quality Assurance Policy consists of the following:



Candidate:

Appeals Procedure

Assessor Review and Feedback

Internal Verification Candidate Interview (at least 65% of candidates per programme area)

End of Programme Questionnaire

Candidates to be tracked and evaluated by the Business Development Quality Analyst (5% of all candidates across all Business Development internally delivered programmes)

Assessor:

Quality Assurance Assessor Charter

Awarding Organisation Standards / JAB Guidance / Code of Practice / Observation Strategy

Internal Verification Observation (at least 1 per year)

Business Development Monitoring and Observation (at least 5% of assessors per programme area internal staff and 15% of assessors per programme area of partner staff)

Internal Verifier / Lead Internal Verifier:

Quality Assurance Internal Verifier Charter

Awarding Organisation Standards / JAB Guidance / Code of Practice / Observation Strategy

Internal Verification Observation (at least 1 per year)

Business Development Impartial Monitoring and Observation (100% of Internal Verifiers)